

95 Robert St. East Penetanguishene, ON L9M 1H1

- 705.549.8477
- 705.549.0747
- office@covenantchurch.ca
- www.covenantchurch.ca

To Whom It May Concern,

On behalf of Covenant Christian Community Church at 95 Robert St. E, Penetanguishene, we are pursuing quotes/bids for an upcoming project. The purpose of this project is to make our facility fully accessible. Attached you will find drawings outlining the project. There is the possibility that the scope of the project will change through final discussions.

We are inviting those interested in bidding on this project to submit their quotes as soon as possible so that we can take the project to our congregation for their approval to move ahead. Our timeline to begin the project will depend on the success of our fundraising.

Our process involves the following steps:

- Once we have received bids, we will determine who we would like to work with us in a) finalizing the exact scope of the project, b) completing all necessary drawings and architectural planning, and c) getting approvals for the work to be done.
- Once this final plan is in place, we will work with both our congregation and our denomination to receive final approval on this project.
- While we are working on finalizing the project, we will be working on fundraising so that we can begin renovations as soon as possible. When we begin this work will be impacted by our ability to fundraise.

Thanks for your consideration of our project. If you have any questions, need more information, or would like to come and look at the facility, please reach out to our contact who shared this with you or contact me directly at <u>jon@covenantchurch.ca</u> or 705.543-0040.

We look forward to hearing from you.

Jon Limmer Lead Pastor, Covenant Christian Community Church